



Exploration Checklist

Exploration Outcomes

- Formation of a representative implementation team to guide the work
- Demonstrated need for program/practice (i.e., deemed an appropriate change to support identified needs and assets)
- Readiness Assessment of fit and feasibility for implementing the program/practice (adapted from NIRN Hexagon Tool)
- Program/practice selected
- Demonstrated acceptability and buy-in from leaders, staff, and community partners (e.g. individuals, families, community members)

Stage Related Activities for Exploration

Activity	In Continuous Improvement	In Progress	Not Yet Initiated
1. Grow relationships with stakeholders with a variety of diverse perspectives and inclusive of voices not traditionally prioritized.			
2. Form Implementation “Team” representative of the staff, organization and community that are the participants in and recipients of needed changes.			
3. Analyze Data to determine need and prevalence of need (ensure equity lens is in place)			
4. Assess and create readiness for team, staff and organization			
5. Identify changes needed, existing assets and potential root causes.			
6. Assess what is currently in place to address the change needed.			

Activity	In Continuous Improvement	In Progress	Not Yet Initiated
7. Identify and learn about other potential practices or programs to address the change needed.			
8. Assess fit and feasibility of options to address the change needed. Consider need, fit, evidence, usability, capacity, and supports (Hexagon Tool – ECC Readiness Assessment)			
9. Using fit and feasibility assessment results, identify the initiative to implement, or choose to reassess need and potential options, or choose not to proceed.			
10. Create a vision statement			
11. Create a team agreement			
12. Design a communication process/plan			

**What should we do to further strengthen our Exploration Process?
 What actions will be needed to assure readiness and develop staff capacity as well as organization and systems changes needed.
 Are there Exploration Activities we need to revisit?
 What are the “Next right steps”?**