



Establish A Team

Why a team?

The goal of the team is to assess and plan for needed infrastructure improvements that will integrate, sustain, and scale-up the initiative over time. The team is responsible to monitor each stage, e.g., exploration for future growth, planning for needed improvements, piloting the initiative and finally the expansion of the initiative. The team “makes the new initiative happen”!

What does the team do?

1. Increases “buy-in” and readiness
2. Assesses, installs and sustains infrastructure
3. Assesses fidelity of current practices
4. Creates the Communication Plan
5. Disseminates periodic updates
6. Builds linkages with external systems

How often does the team meet?

- As frequently as needed to assess readiness, create a plan for change, implement the plan, and assess and modify its execution
- Frequently in the beginning (weekly – monthly) to taper off to quarterly once the initiative is in full operation

Who to invite?

- Repurpose an existing team or start a new one
- 4-6 decision makers with the time, resources, and commitment to support the change process
- Multidisciplinary and role representatives (e.g. family members, administrators, EI supervisors, cross sector and community partners)

What if we need help?

Contact the [Early Childhood Center](#)